

# SOUTHERN AREA COORDINATION CENTER



## DETAILER GUIDE

2005

**The Southern Area Coordination Center – Is located in Atlanta, Georgia on the second floor of the 1200 Ashwood Parkway Building**

**Our Physical Address is:  
SACC**

**1200 Ashwood Parkway, Suite 230  
Atlanta, GA 30338**

**Main Phone Number: 678-320-3000**

**Fax Number: 678-320-3036**

**Website: [gacc.nifc.gov/sacc](http://gacc.nifc.gov/sacc)**

**SOUTHERN AREA COORDINATION CENTER  
(SACC)  
ORIENTATION FOR DETAILERS  
2005**

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## ***Southern Area Coordination Center Mission Statement –***

*The principal mission of the Southern Area Coordination Center (SACC) is the cost effective and timely coordination of land management agency emergency response for wildland fire. This is accomplished through planning, situation monitoring and expediting resource orders between the Bureau of Indian Affairs (BIA) Areas, Bureau of Land Management (BLM) States, National Association of State Foresters (NASF), Fish and Wildlife Service (FWS) Regions, Forest Service (FS) Regions, National Park Service (NPS) Regions, National Weather Service (NWS) Regions, Federal Emergency Management Agency (FEMA) Regions through the United States Fire Administration (USFA) and other cooperating agencies.*

## ***A Brief Profile of the Southern Area Coordination Center -***

SACC was established in to provide logistical support and intelligence for wildfires across the South. However, because the SACC is an “all-risk” coordination center, we also provide support in response to other emergencies such as Homeland Security, floods, hurricanes and earthquakes.

How does it all fit together? When state coordination centers have exceeded their internal capability to fill requests locally, requests are placed with their Geographic Area Coordination Center (GACC).

### **The 12 Southern Area State Coordination Centers:**

Alabama, Montgomery  
Florida, Tallahassee  
Kentucky, Winchester  
Mississippi, Wiggins  
South Carolina, Columbia  
Texas, Lufkin

Arkansas/Oklahoma, Hot Springs  
Georgia, Gainesville  
Louisiana, Pineville  
North Carolina, Asheville  
Tennessee, Cleveland  
Virginia, Charlottesville

For wildland fire management, the USA has 11 Geographic Area Coordination Centers.

### **The 11 Geographic Area Coordination Centers:**

Eastern Area, Fort Snelling, MN  
Southern Area, Atlanta, GA  
Alaska Area, Fairbanks, AK  
Southwest Area, Albuquerque, NM  
Eastern Great Basin Area, Salt Lake City, UT  
California Southern Operations Area, Riverside, CA  
California Northern Operations Area, Redding, CA

Northwest Area, Portland, OR  
Western Great Basin Area, Reno, NV  
Northern Rockies Area, Missoula, MT  
Rocky Mountain Area, Lakewood, CO

When GACCs have exceeded their internal capability to fill requests as a result of supporting multiple incidents, or when GACCs are competing for resources, the requests for personnel, aircraft, equipment and supplies are routed to the National Interagency Coordination Center (NICC) in Boise, ID.

### *Working Atmosphere –*

SACC is a harassment free workplace and we practice a zero tolerance policy for harassment of any kind. All employees, cooperators, contractors, and volunteers who participate in wildland fire operations have the responsibility to treat one another with respect and to maintain a work environment free of harassment or intimidation of any sort. Every employee at the SACC takes personal responsibility for creating and ensuring a healthy and safe work environment.

Every individual assigned to the SACC has a responsibility to report harassment, inappropriate behavior, and take positive action to mitigate the effects. Promptly notify the Floor Leader or Center Manager should any situation develop.

SACC takes pride in maintaining a professional and service oriented working atmosphere while still allowing for some informality. We want you to have fun working here, but we also expect you to use common sense and do your assigned job to the best of your ability. If you have questions about your assigned duty, please don't hesitate to ask for help.

### *Appropriate Attire –*

In order to maintain a professional atmosphere at the SACC, we request that visitors and detailers wear casual office-style apparel. Tee shirts and shorts are not appropriate weekday wear at SACC. With a large group working in a relatively small working space, it is difficult to keep the temperatures comfortable for everyone. We recommend that you bring a sweater or jacket to ensure your comfort.

### *During your stay –*

If you have any questions or concerns; please direct them to your Floor Leader. If your questions or concerns can not be met at this level, please contact the Center Manager.

### *After your stay -*

After your stay, please complete the SACC Detailers Survey Form. You can find this survey located on page 28 of this guide in Appendix D. We welcome your comments or ideas on how we can improve our Center. Please feel free to give us your recommendations and constructive criticism.

## *SACC Staff –*

SACC is staffed with 10 year-round personnel. SACC is staffed jointly by USDA Forest Service, National Park Service, Fish and Wildlife Service, Bureau of Indian Affairs, and Southern Group of State Foresters employees. An organization chart is located in Appendix A. pg 17 of this guide.

### Your 2005 SACC Team:

J. P. Greene – Center Manager/Area Coordinator  
Tracy Robinson – BIA Assistant Area Coordinator  
Pat Boucher – FWS Assistant Area Coordinator  
Jeff Brice – NPS Assistant Area Coordinator  
Valerie Pinkney – Program Assistant  
Denver Ingram – Meteorologist  
Kevin Scasny – Meteorologist  
Kathy Wiegard – Intelligence Coordinator  
George Battaglia – Aircraft Coordinator  
David Frederick – Compact Coordinator

## *Lodging, Meals and Transportation –*

Room reservations are your responsibility or are to be made by the sending unit. A list of area motels is located on the SACC website, <http://fs.fed.us/r8/sacc/> . If you are not self-sufficient, please call SACC immediately and notify the Floor Leader and they will advise the Program Assistant of the needed accommodations. In order for us to plan ahead, please notify us as soon as possible of any special accommodations needed. If lodging is being paid by SACC, **you are responsible for personal telephone calls, movies and/or other miscellaneous expenses**. Also, if you are assigned to night shift, it's highly recommended that you let the hotel staff/management know that you are a "day sleeper" so you get uninterrupted rest between shifts.

Most detailers pay for their own meals via per diem. If you do not have any method of paying for you own meals, let SACC know as soon as possible. If you arrive and have not informed SACC prior to your arrival of your situation, it adds unneeded stress to an already hectic period. Again we strive to make everyone welcome and want you to succeed in your new position, so plan ahead and call ahead.

Authorization for rental cars will be stated in your resource order; if it is not authorized, most area hotels have courtesy vans. We try to minimize the additional cost of renting vehicles – if you can car pool with someone else to and from your hotel who is assigned to the same shift as you, it is strongly advised. Below are the 2005 Atlanta area per diem rates.

<b>County/City</b>	<b>Lodging</b>	<b>M&amp;IE</b>	<b>Maximum Per Diem</b>
<b>Dekalb/Atlanta</b>	<b>113</b>	<b>40</b>	<b>156</b>

## *SACC Security –*

The 1200 Building reception desk is staffed 24 hours by security personnel. Visitors are asked to sign in and provide identification upon request. The front doors are unlocked at 0600 and locked at 1800. The front doors are locked on weekends. A key card may be obtained from the Program Assistant for weekend and after hours access. A combination lock is located on the side door of the SACC suite. Your Floor Leader can show you the operation of this lock.

**1200 Ashwood Security 24 hour telephone number – (770)399-6261**

## *Timekeeping –*

You are responsible for keeping track of your own time. You should use the pink **OF-288 form (Emergency Firefighter Time Report)**. Copies are available from the SACC Staff Assistant. **It is recommended that you complete the form daily and have the form signed off by the Floor Leader at the end of each column (Block 12).** When your assignment is over, the Floor Leader will sign Block 26 after Block 25 is signed by you. The white copy (file copy) of the form is to remain here at SACC for our records. This must be turned in to the Program Assistant when returning your card key. Generally, the charge code on the resource order that you were ordered on is used for your time sheet. If you have any questions about the charge codes used for your time sheet, double check it with the Floor Leader.

## *Lunch and Breaks –*

You may take 30 minutes for lunch and are allowed a 15 minute break for every two hours of work on your shift. Lunch breaks will be staggered to allow for continual floor and desk coverage. Please advise the Floor Leader of your daily plans, should you leave to purchase lunch. All foods must be eaten in the break room, not on the floor. Drinks are allowed on the floor as long as they are in a covered container to prevent spillage.

The SACC break room is small but has a refrigerator, a microwave and toaster available for use. Please be courteous and remember to clean up after use. Label food items to be stored in the refrigerator with your name and the current date. Do not keep perishable items in the refrigerator on a long-term basis nor exposed food left on the table/cupboards or it will be disposed of. If you use a dish or cup, please wash it when you are finished using it. At the end of your assignment, please remove any left over food from the refrigerator and dispose of it.

Coffee is available in the break room for a fee of \$3 per two week assignment payable to the SACC Program Assistant. In addition, the 1200 Building has a cafeteria located in the Lower Lobby that is open 0700 – 1500 weekdays. Vending machines are located in the basement beside the mail room.

### *Smoking Policy –*

The 1200 Building is smoke free. The designated smoking area is the patio off the Main Lobby. Please limit groups off the floor for smoking breaks from 1 to 2 people at a time to maintain adequate floor/desk coverage levels.

### *Restrooms –*

Restrooms are located at either end of the hallways on all floors, except the basement. All restrooms are handicapped accessible. If you have any questions or need directions, please ask.

### *Handicapped Accessible –*

The 1200 Building is a fully accessible building. The SACC office is located on the second floor of this building with the elevators located in the center of the building. Parking spaces are provided for employees and visitors with disabilities; see Maps in Appendix B pgs 19-22. These spaces are clearly marked in accordance with Georgia law. Unauthorized persons will be asked to move their vehicles if parked in these spaces.

### *Sick Leave/On-the Job Injuries –*

If you become ill while on duty, please notify the Floor Leader immediately. If you cannot come in for your scheduled shift, please call the Floor Leader before your shift starts so that we can make arrangements to cover for you. If you feel that your illness or injury will prevent you from staying on your assignment, let the Floor Leader know so that your demobilization arrangements can be made.

If you are injured while on duty, please see the Floor Leader as soon as possible to have a CA-1 Notification of Injury form filled out. If further medical attention is needed, a CA-16 Medical Authorization Form must be filled out prior to your visiting the doctor or hospital. If the injury is life threatening, 911 will be called and all paperwork will be taken care of by the Floor Leader or Program Assistant.

### *Performance Evaluations/Task Books –*

Performance evaluations will be completed for every detailer assigned to the SACC. If you are working on completing a task book, please let the Floor Leader know upon your arrival. Qualified SACC employees (either a COD or a Supervisory Dispatcher) are happy to sign off any items in your task book that we have observed you complete successfully (your task book must be a properly initiated task book from your home unit). If you did not bring your task book with you, call your home unit and have them mail it to you.

## *SACC Emergency Procedures -*

**1. Emergency Notification Procedures** - the following procedures shall apply when notification is announced over public address (PA) system:

a. Notification of Fire Emergency will be announced over PA system. In the event of power loss, emergency lighting in hallways, and lighted EXIT signs provide illumination-directing personnel means of egress to outside of the building.

b. When notification of a fire is reported, Coordinator on Duty (COD) will phone 911 and building security at 770-399-2621 to report the emergency.

c. If the building management representative finds that the situation can be corrected promptly, or if it was a false alarm, COD will make an announcement over the PA system advising that we have an "all clear" made over entire building.

d. After the all clear has been given a critique will held.

2. When emergency notification is announced over PA, evacuate the building quickly, but do not run. Do not panic.

3. While evacuating, everyone should use the nearest EXIT (Primary and Alternate Exit routes are identified on Evacuation Plans posted in hallways).

4. Leave the vicinity of the building so that the Fire Department personnel will have access to the building.

5. The designated evacuation is the northwest corner of the parking lot behind the building.

6. Evacuation of the building will be as follows:

a. Upon arrival in the evacuation area, COD will determine if everyone is present or accounted for.

b. Stay in your assigned area until told to go home or return to work, under no circumstances are you to go to your car until told it is safe.

c. Do not take time to gather your personal items around your work area.

d. No smoking during evacuation of building.

7. When emergency evacuation is announced, area personnel will close hallway doors when exiting.



8. All clear will be given by announcement in assembly area or by Building Management Representative if situation is corrected before evacuation is completed.

9. Building Management will schedule a practice evacuation semi-annually.

## **II. EVACUATION OF PERSONS REQUIRING ASSISTANCE**

a. Persons who are not capable of negotiating exits in an emergency should proceed to a point adjacent to the nearest exit.

b. COD shall assign employees to stay with persons requiring assistance to give special help and assistance as needed and to evacuate them in an extreme emergency. These employees will not have to be evacuated unless instructed to do so by the COD/ Building Manager, or the employee and the persons giving assistance determines it necessary.

c. In order to evacuate the persons requiring assistance as quickly as possible, it will be necessary for the Immediate Supervisor to assist these employees during an emergency.

## **III. SHELTERING FOR TORNADOS OR SEVERE WEATHER**

This section is to establish procedures for employee's protection in the event a tornado or severe weather threatens.

The Predictive Services unit has a receiver that monitors the Weather Service Broadcasts. When a tornado is seen in the area, or the conditions are possible for a tornado, COD will notify employees by PA system.

If necessary, the COD will make an announcement over the public address (PA) system that we are in a severe weather watch and for everyone to be ready to move to safe locations if required. If the severe weather conditions pass without the need for sheltering action an "all clear" announcement will be made on the public address system.

a. The COD will make an announcement of an emergency PA system for everyone to go into interior hallways.

b. Proceed immediately to designated areas calmly and account for all personnel.

c. Each unit will be responsible for spreading the word in his or her unit in case the public address system is not heard by everyone. (This will ensure everyone is notified of the sheltering action).

1. Notification of severe weather will be announced over PA system instructing employees to move to SAFETY ZONE interior of building.

2. Move to interior hallways, basement, and restroom area, in the event of severe weather warning until all clear is given.
3. Stay away from windows and glass doors.
- d. The COD will monitor the local weather service to keep informed of weather conditions, and, when the severe weather has passed, will give the "all clear" signal.

#### **IV. BOMB THREAT PLAN**

In the event of a bomb threat, the following plan will be used.


Should any employee receive a bomb threat telephone call, the following actions should be taken:

1. Listen carefully and record the exact words as they are spoken.
2. Attempt to fix, as closely as possible, the callers speech characteristics, age, sex, calm or excited attitude and background noises.
3. Try to obtain other information from the caller such as time the bomb is set to go off, type of bomb, location of bomb in the building, etc.
4. After above steps have been taken, report information to the COD.
5. COD will notify building security at 770-399-6261, and will call 911.
5. If it is decided to evacuate the building, the COD will notify personnel over the PA system. When notified, SACC will be completely evacuated following instructions in this plan.

#### **V. CONTROL PERSONNEL AND DUTIES**

- a. The Coordination Center Manager or, in his/her absence, the Coordinator on Duty, is responsible for developing occupant protection plan, coordinating staffing and training for the protection, organization, and execution of the plan as well as deciding the course of action to be taken during emergencies.
- b. Physically Challenged Personnel – The COD / Immediate Supervisor ensures that these persons are safely evacuated and attended to during the evacuation period.

#### ***Physical Attacks and Assaults –***

-  Physical attacks and assaults: local law enforcement should be contacted without delay upon a physical attack or assault of an individual while at SACC. For an immediate response to protect an individual(s) from further

injury, 911 services should be called. No matter what other actions may have been taken by law enforcement or the legal processes to correct the violent individual(s), management should make a written record of the attack and the response.

### ***Desk and Position Orientation -***

The SACC floor is broken up into four functional desk assignment areas:

**Equipment/Supplies;** coordinates mobilization of telecommunications equipment, caterers, shower units and commissaries, engines, ground or air transportation for equipment and supplies, portable weather stations, RAWs and miscellaneous supplies.

**Crew/Overhead;** coordinates mobilization of specialty teams including; Area Command Teams, Type 1 and 2 Incident Management Teams, Fire Use Teams, Burned Area Rehabilitation Teams, 20 person fire crews, smokejumpers and single resource overhead positions.

**Aircraft Section;** coordinates the transport of crews, personnel, supplies and equipment; airtankers, lead planes, aerial supervision modules, retardant aircraft, medium and heavy helicopters, FAA portable control towers and the military Modular Airborne Fire Fighting System (MAFFs).

**Intelligence;** collects, consolidates and disseminates information to cooperating agencies, fire managers and the public, responds to special requests for information, prepares daily, weekly, monthly and annual reports/assessments and assists with briefings during periods of high activity.

**The Floor Leader;** is responsible for operations of the Coordination Center in providing efficient, cost-effective service to the field. The Floor Leader makes shift assignments, sets shift schedules, reviews desk dispatcher's work for accuracy and timeliness, provides input on where to place orders for resources, completes performance evaluations, is responsible for the welfare of the assigned personnel and resolves problems that are beyond resolution at the desk dispatcher level. The Floor Leader is typically extremely busy troubleshooting problems, talking to Coordinators in other GACCs, participating in conference calls and meetings, etc. A critical part of your job is to bring problems/questions to the attention of the Floor Leader in a timely manner.

**Center Manager;** the Center Manager is responsible for the overall management of the Coordination Center and providing Multi-Agency direction to SACC activities. Your contact with the Center Manager will probably be limited, simply due to the fact that everyone will be very busy especially the Center Manager. The Center Manager is often heavily involved in interaction with Multi-Agency Managers and Directors, Military and Political officials, Incident Commanders, Area Commanders, National Multi-Agency Coordinators, external affairs and others outside of the Center, in addition to providing direction and advice to the Floor Leaders.

## *Desk Top Directory –*

You will find 90% of the tools and information with which to do your job effectively and proficiently, located within the desk top directory. Every desk has a desk top directory that contains two separate sections, general information and desk specific information. Within each directory, you will find the SACC Operations Guide, SACC Software Users Guide, the National Mobilization Guide, telephone numbers and speed dial numbers, along with desk specific information. It is highly advisable for you to get to know this directory well.

## *Telephone Usage and Procedures -*

Always answer the phone with: “Southern Area Coordination Center, this is (your name).” When answering the phone at SACC, we ask that you be courteous and professional. If someone gives you a hard time, put them on hold and get the Floor Leader to field the call. You are not expected to have to deal with unruly callers, but do maintain a professional attitude and demeanor.

All phones are to be answered by the second ring. If you cannot answer a question, put the caller on hold and find someone who can help. If you can not find assistance right away, take their name and number and call them back with the information requested. Refer all calls to the appropriate desk or take messages, unless requested to assist that desk. Do not take orders or information for a desk on which you're not working – just take a name and number and pass it along to the appropriate desk.

**Personal home phone numbers and the Weather Service number will not be released to the public under any circumstances.** If a caller will not accept this, refer them to the Floor Leader. If a caller requests the aircraft hotline number, do not give it out unless they are associated with aircraft and aircraft functions. This is not a phone number to get daily intelligence information or to talk to the overhead desk, it is strictly used for flight following.

While at SACC, you will use numerous functions on our phone systems including speed dial, call transferring and speaker/intercom functions. For specifics on how to use these functions and many more, you will find this information available in the desk top reference. If you have any questions please ask for help.

## *Computers –*

Floor computers through out the Center are on the Forest Service network. At the end of each shift, please RESTART the computer. (Click on Start, Shut Down, and Select Restart from the drop down menu and click OK.) This will refresh the system for the next user and leave it operational for automated security software upgrades.

## *Internet –*

Internet use should be work related and used sparingly which will minimize electronic traffic and maximize performance for all users. Never download screensavers or other software to the SACC computers. Be cautious in computer usage. All documents and E-mails are stored electronically and become public record that may be reviewed at any time.

## *Software –*

The following applications are most commonly used at the SACC:

AirNav	Lotus Notes
Automated Flight Following	Microsoft Office
Access Data Base	ROSS
Dispatch Utilities (ADaM)	
ICBS	
Internet Explorer	

A Software User's Guide will be located in each desk top reference. It will contain specific instructions for each application and functional area.

## *SACC General Procedures –*

- ✓ Be professional; enjoy your work and co-workers.
- ✓ Receive desk assignments from the Floor Leader.
- ✓ Review the shift brief and verbally debrief the person you are relieving.
- ✓ Review all resource orders, taking note of the status pending requests. Clarify any items not covered in the shift brief.
- ✓ Review all status boards and database reports related to your desk function.
- ✓ Notify the Floor Leader of all new orders and requests with their recommendations on where to place the requests and ensure cost coding is correct.
- ✓ Perform assigned work according to standards and time frames established by the National Mob Guide, SACC Mob Guide and by the Floor Leader.
- ✓ Refer personnel problems and employee suggestions to the Floor Leader.
- ✓ Notify the Floor Leader of changes to personnel schedules which may affect staffing/shifts.
- ✓ Have time sheet (OF-288) and leave slips signed by the Floor Leader.
- ✓ Keep your desk area clean and orderly for the next shift or day.
- ✓ Immediately notify the Floor Leader of any problems relating to improper ordering procedures or problems.
- ✓ Refer agency-specific questions and/or questions concerning policy or interpretation to the Floor Leader.
- ✓ Depending on your desk function, you may have routine duties relating to that desks function (i.e. how to order a caterer). Duties for each desk function are

- outlined in the SACC Operations Guide, located on each desk in the desk top reference guide.
- ✓ As time and workloads allow, please spend your time reviewing the SACC Operations Guide, SACC Computer Users Guide and the National Mobilization Guide. This will help you out immensely when activity picks up and you are expected to know the functions of your assigned desk.
  - ✓ At the end of your shift, review resource orders and shift brief notes to ensure complete documentation.
  - ✓ Verbally brief the person relieving you and/or the Floor Leader on outstanding orders, requests, problems and shift notes.
  - ✓ Televisions are for the purpose of keeping SACC advised of events which may influence SACC operations. They are therefore limited to news, weather, information, and training programming. The **sole** exception is that the conference room set may be used to view entertainment programming during **authorized meal breaks**, if the conference room is not otherwise in use.

### *Demobilization, Reassignment and R&R –*

Fire assignments generally last 14 days (excluding travel), although we sometimes have long-term detailers assigned to SACC. The duration of the assignment is generally agreed upon at the time of dispatch. You may be released from your assignment for a variety of reasons: end of commitment, lack of fire activity, reassignment, or performance related release. If you were mobilized with a round-trip airline ticket, please inform the Floor Leader before any demobilization arrangements are made.

Upon checkout of your lodging, you'll need to pay for any personal expenses incurred during your stay (such as phone calls, movie rentals, etc.) When you leave SACC, you should have the following items with you:

- ✓ Completed and signed time sheet (OF-288) with the appropriate funding codes.
- ✓ Completed and signed performance evaluation.
- ✓ Task book with items completed as appropriate.
- ✓ All personal gear.

Please ensure that you have returned your key card to the SACC Program Assistant. Also, please be sure that you have removed and properly disposed of any perishable food items belonging to you in the SACC break room.

If your first day back home from the 14-day assignment falls during one of your normal work days, you may be eligible for a paid (administrative) day(s) off at your home unit. It is not the policy of SACC to issue a written statement requesting administrative leave for departing detailers, so please do not ask for one. Information regarding administrative leave can be found in the National Interagency Mobilization Guide in Chapter 13.

Personnel sometimes express desire to deviate from their homeward flight itinerary (e.g. make an enroute stop to visit friends or relatives). SACC policy is to make flight arrangements via the least cost and most direct route to your home base. If you wish to change your ticket, it will be up to you to do so (and pay for any additional costs out of your own pocket); it will also be your responsibility to notify your home unit/supervisor

if your estimated time of arrival (ETA) is different than what was relayed through the dispatch system. If you are driving, the above responsibility still applies. If you choose to make travel deviations, you should also understand that per diem will not be covered while you are in nonpay status.

Reassignments may occur if:

1. You are qualified for the position being ordered
2. You have at least 7 days left out of your total assignment

If we are releasing personnel excess to our needs, we will attempt to offer you some options for reassignment, however this is not guaranteed. Please remain flexible.

## **Southern Area Coordination Center**

**2005**

### **Detailer Survey**

The purpose of this survey is to identify ways to help us improve our operations and customer service needs. Your constructive feedback is very important to help us in our continuous improvement process.

SACC detailers are asked to complete the following survey; all sensitive comments will be kept confidential. Please feel free to use the back of this form if space provided isn't enough to sufficiently answer the questions.

1. What recommendations or changes would you suggest to our office procedures to help us streamline operations?
  
  
  
  
  
  
  
  
  
  
2. Did SACC provide adequate Center orientation and detailer materials? What information was not provided by SACC to you that would be beneficial to other detailers during their assignments to SACC in the future?
  
  
  
  
  
  
  
  
  
  
3. Was the SACC staff helpful to you during your detail?
  
  
  
  
  
  
  
  
  
  
4. Were the facilities adequate? If not, what improvements would you suggest?
  
  
  
  
  
  
  
  
  
  
5. What did you enjoy most about your detail to the SACC?

**Optional – Submitted by:**\_\_\_\_\_. **Unit**\_\_\_\_\_. **Date**\_\_\_\_\_.

\*Please submit completed survey to Valerie Pinkney (vpinkney@fs.fed.us) or by mailing to Southern Area Coordination Center, 1200 Ashwood Parkway, Suite 230, Atlanta, GA 30338

*Thank you for participating in this survey!*